75 ABW PUBLIC AFFAIRS SECURITY AND POLICY REVIEW WORKSHEET				1. DATE NEEDED (10 Day N	Minimum)	SUBMITTER REFERENCE NO.	
NOTE: Application for Distribution A: Public Release Unlimited. Public release clearance is NOT required for material presented in a closed meeting and which will not be made available to the general public, on the Internet, in print or electronic media.							
2. USAF SUBMITTER			3. PRIMARY AUTHOR				
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5. CONFERENCE/EVENT/PUBLICATION/WEBSITE/PUBLIC WEB URL			EVENT/PUBLICATION DATE				
6. DOCUMENT TYPE			7. BUDGET CATEGORIES				
SELECT	ОТН	ER	SELI	ECT		OTHER	
8. NATIONAL SECURITY STATUTES/TECHNOLOGY ISSUES a. Are any aspects of this technology included in: U.S. Munitions List; ITAR 22, CFR Part 121; CCL; Technology Protection Plan, Security Classification Guide? (If YES, please explain rationale for release in block 9)			d. If this material results from an international agreement, is the USAF authorized to release program information? (If NO, please identify release authority organization in Block 9)				
YES NO			YES NO N/A				
b. Does this information meet the criteria for Distribution Statement "A" - unclassified, unlimited distribution?			e. If this is a joint program, does your organization maintain primary management responsibility and authority to release all information? (If NO, please provide name of lead organization/POC (i.e., DARPA, NASA, Army, etc) in Block 9. YES NO N/A				
9. EXPLANATION (Additional comments, previous related cases, additional coordination accomplished/required; instructions on reverse)							
USAF ORIGINATOR/PROGRAM MANAGER (Required) I certify the attached material is unclassified, technically accurate, contains no critical military technology, is not subject to export controls and is suitable for global public release.			11. TECHNICAL REVIEW AND CERTIFICATION (Required) I certify the information contained in the attached document is technically accurate; does not disclose classified, sensitive, or military critical technology, does not violate proprietary rights, copyright restrictions; and is not subject to export control regulations. I further certify that this information is suitable for public release.				
NAME			NAME				
ORGANIZATION OFFICE SYMBOL		ORGANIZATION OFFICE SYMBOL					
DATE			DATE				
SIGNATURE				ATURE			
12. SECURITY MANAGER REVIEW (Required)				13. ADDITIONAL REVIEW			
Signature certifies that the information has been reviewed and the information contains no Operational Security issues or foreign disclosure issues.				I certify that this information is suitable for public release.			
NAME			NAME				
ORGANIZATION OFFICE SYMBOL			ORGANIZATION OFFICE SYMBOL				
DATE							
SIGNATURE				ATURE			
14. PA USE ONLY NOTES:							
APPROVED	DATE	CASE NUMBER	PU	IBLIC AFFAIRS OFFICER			
AS AMENDED							
DISAPPROVED							

EXPLANATION (Continued)
INSTRUCTIONS FOR HILL AFB SECURITY AND POLICY REVIEW WORKSHEET
Top of form:
1. List Date Needed: Allow 10 days for review, allow up to 45 days if forwarded for further coordination/approval or is a thesis. Include your organizational
reference/tracking number (optional). Items already presented publicly won't be reviewed.
2. USAF Submitter Organization/Name/Phone/e-mail: Self explanatory. This e-mail address will receive notification when case is received and completed.
3. Author(s) Name/Office/Phone; List primary author's name, if multiple authors. This e-mail address will receive notification when case is received and completed.
4. Document Title: Self explanatory.
5. Conference/Event/Publication Name/Website URL. Identify date of event/publication.
6. Document type: Indicate the type of information to be reviewed from the pull down menu.
7. Identify the budget category or program element code associated with the weapon system from pull down menu.
8. National Security Statutes/Technology Issues:
a. Refer to the Electronic Code of Federal Regulations: http://www.ecfr.gov
and Export Administration Regulations Database: http://www.bis.doc.gov
- U.S. Munitions List (Part 121) and International Traffic In Arms Regulations
http://pmddtc.state.gov/regulations_laws/itar_official.html
- The Commerce Control List
http://www.bis.doc.gov
b. Only Distribution A material will be cleared for public release.
c. Identify whether classified references are used.
d. Originator will identify if material is associated with international agreement/treaty/foreign military sale/joint program.
9. Explanation. Include additional comments from other blocks (list previous related cases), clearly identify coordination with agencies already accomplished. If additional coordination with other command agencies is required, provide POC information (use back of form, as necessary).
10. Originator/Program Manager/Author Certification. Signature certifies that the U.S. Government originator, program manager, or author concurs that the information is appropriate for public release based on regulations, classification guides, and any other pertinent guidance.
11. Technical Review and Certification Signature. Signature certifies that the information has been reviewed by a U.S. Government superior/authorized peer reviewer/subject matter expert and is appropriate for public release based on regulations, classification guides, and any other pertinent guidance.
12. Security Manager Review. Signature certifies that the information contains no Operational Security issues. This can be signed by a U.S. Government OPSEC Officer, Security Manager, Foreign Disclosure Officer, or AFIT Department Head.
13. Additional review (Optional). Organizations may have an internal process that requires an additional signature, such as directorate director or commander.