



For Reference Only



Quick Reference for Depot Workload Inquiries (OO-ALC Only)

<p>I need a Depot Field Team for an aircraft emergency. <i>See DFT-Emergency Aircraft chart pg. 3</i></p>	<p>I need to complete a General Terms and Conditions form 7600. <i>See GT&C 7600 chart pg. 11</i></p>
<p>I need a repair team to go out to the field or Depot Field Team for a non-emergency issue. <i>See DFT-Emergency Aircraft chart pg. 4</i></p>	<p>The SORA assigned requirements aren't being done as needed and I need another location do the work for a short time (organic or contract). <i>See WAD chart pg. 12</i></p>
<p>I need a quote, estimate, rough order of magnitude, or pricing and availability or I need Local Manufacturing work done. <i>See RFQ/RFE/ROM/P&A/LM chart pg. 5</i></p>	<p>I need to initiate a Public Private Partnerships (PPP). <i>See PPP chart pg. 13</i></p>
<p>I've been told to get a SORA or Depot level repair has been identified in the SMR code or SORA wasn't done when it should have been done. <i>See SORA chart pg.6</i></p>	<p>I need temporary workload done by the Depot or my work is changing from Temporary to Permanent in the Depot. <i>See Temp to Perm/ 206 chart pg. 14</i></p>
<p>I have new work I want OO-ALC to execute or a workload that is increasing work or FMS work similar to work already being done by the Depot. <i>See Pre-A chart pg. 7</i></p>	<p>I'm interested in introducing a capability, increasing efficiency, or presenting a tool. <i>See Capabilities Request chart pg. 15</i></p>
<p>My workload is in Depot Activation, but the requirements are changing. <i>See DMAWG chart pg. 8</i></p>	<p>I'm interested in bringing a business opportunity to the Depot, but I don't know how to start. <i>See Non-Traditional Business Development chart pg.16</i></p>
<p>I need an Organic Capability Letter (OCL)/Co-Chair Memo. <i>See OCL chart pg. 9</i></p>	<p>I need to establish a PDN or MISTR line. <i>Contact the appropriate Group or OBW for support.</i></p>
<p>I'm a non-AF PM, but I need work done by the Depot. <i>See DMISA chart pg. 10</i></p>	
<p><i>This is not directive- for reference only. It's intended to help requesting offices know how and where to start when engaging with OO-ALC.</i></p>	<p>My question/concern is not addressed here. Contact OO-ALC/OB Workflow for guidance</p>



Acronyms, Guidance, and Workflows

ACRONYMS

DFT-Depot Field Team
DMAWG- Depot Maintenance Activation Working Group
DMISA- Depot Maintenance Inter-service Agreement
FMS- Foreign Military Sales
LM- Local Manufacturing
P&A- Pricing and Availability
PAA- Pre- Activation Authorization
Pre-A- Pre-Activation
PM- Program Manager
PPP- Public Private Partnerships
RFE- Request for Estimate
RFI- Request for Information
RFQ- Request for Quote
ROM- Rough Order of Magnitude
SMR- Source, Maintenance, Recovery
SOR- Source of Repair
SORA- Source of Repair Assignment
WAD- Workload Approval Document

WORKFLOWS

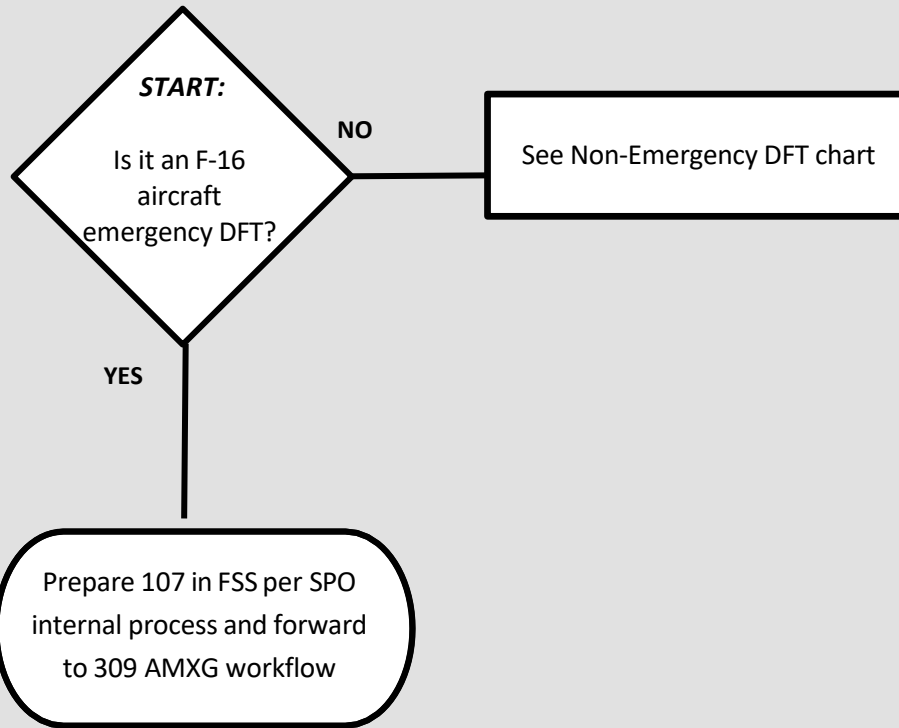
AFMC/A4FD DSOR Team Workflow: **a4bcsort@us.af.mil**
 AFSC/LGX Workflow: **AFSC.LGX.WORKFLOW@us.af.mil**
 309 AMARG Workflow: **AMARCWorkflow@us.af.mil**
 309 AMXG Workflow: **309amxg.Workflow@us.af.mil**
 309 CMXG Workflow: **309.CMXG.Workflow@us.af.mil**
 (Local Manufacturing is sent to CMXG)
 309 EMXG Workflow: **309.EMXG.Workflow@us.af.mil**
 309 MMSG Workflow: **309.MMXG.Workflow@us.af.mil**
 309 MXSG Workflow: **309MXSG.Workflow@us.af.mil**
 309 SMXG Workflow:
309SMXG.MXDS.StrategicWorkload@us.af.mil
 OO-ALC Business Development Workflow:
oalc.businessdevelopment@us.af.mil
 OO-ALC/OBWA Workflow:
OO-ALC.OBWA.Workflow@us.af.mil
 OO-ALC Pre-Activation Workflow (previously known as “the ORB”):
OOALC.ORB.WORKFLOW@us.af.mil

GUIDANCE

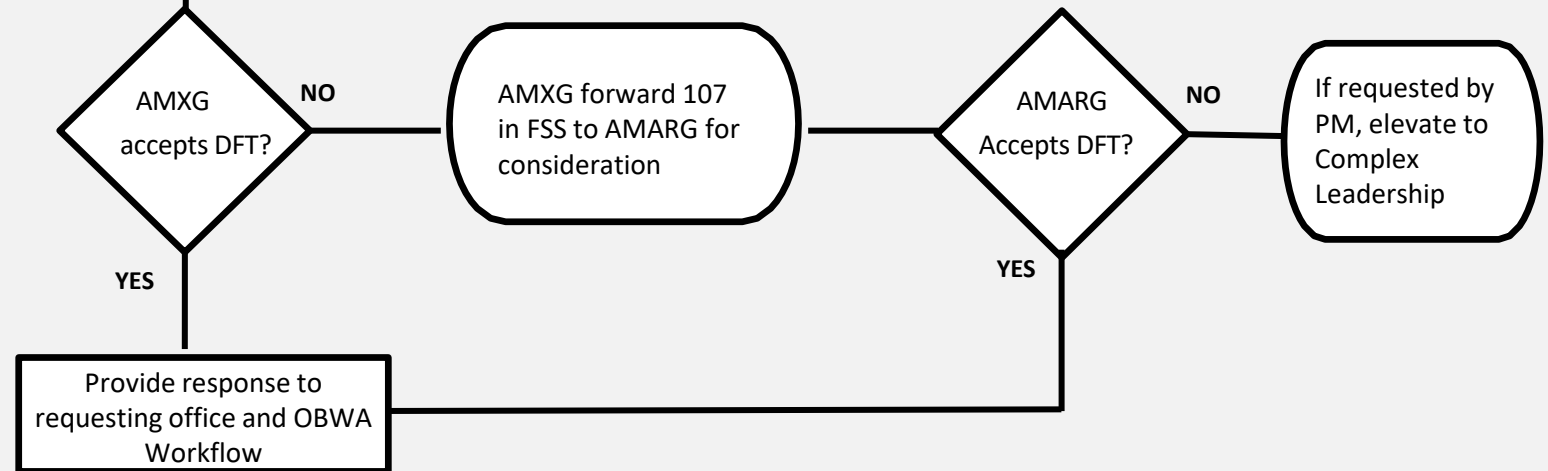
Regulations, operating instructions, and other guidance are available on epubs.gov.

Depot Field Team (DFT) Aircraft Emergency Process

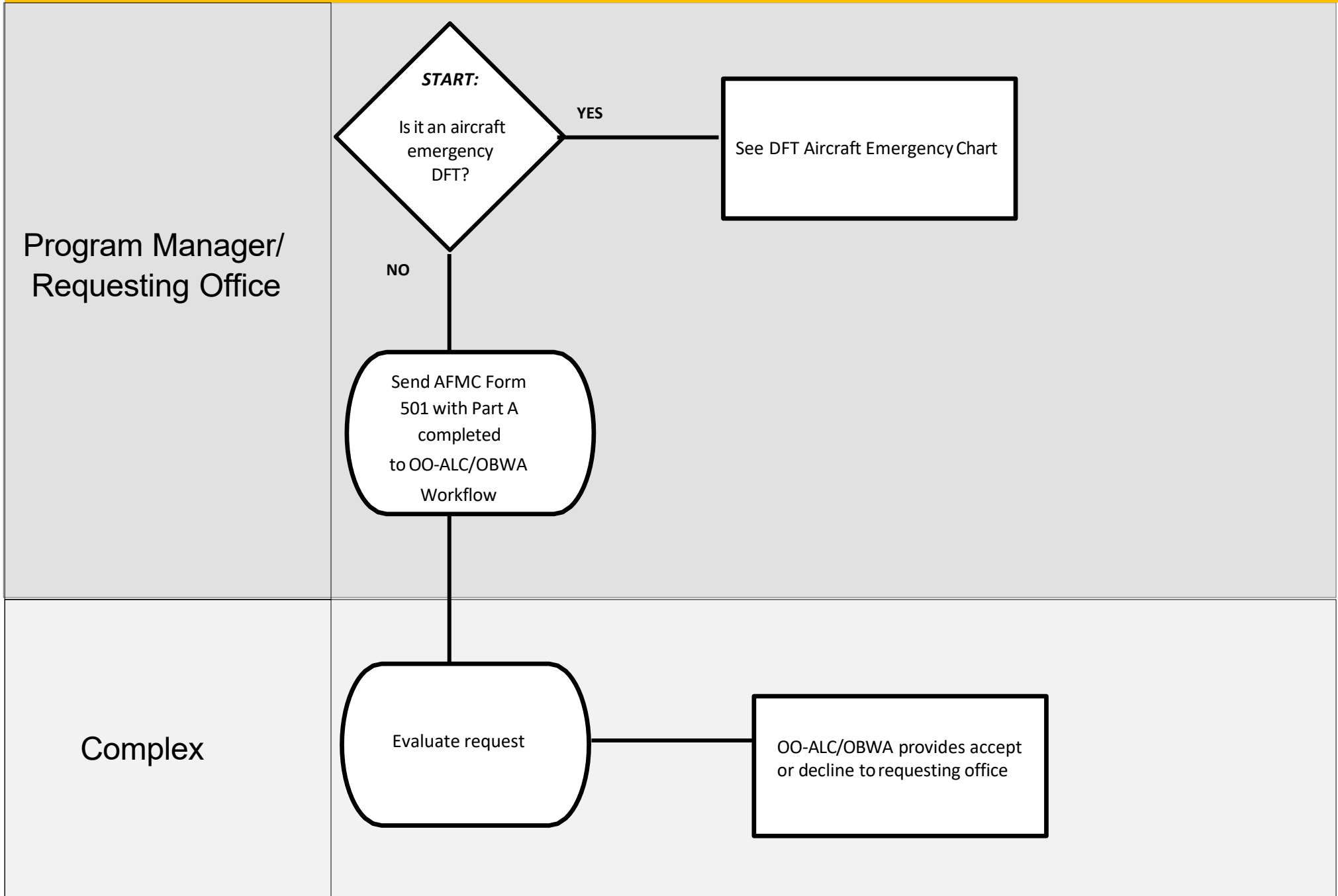
Program Manager/
Requesting Office



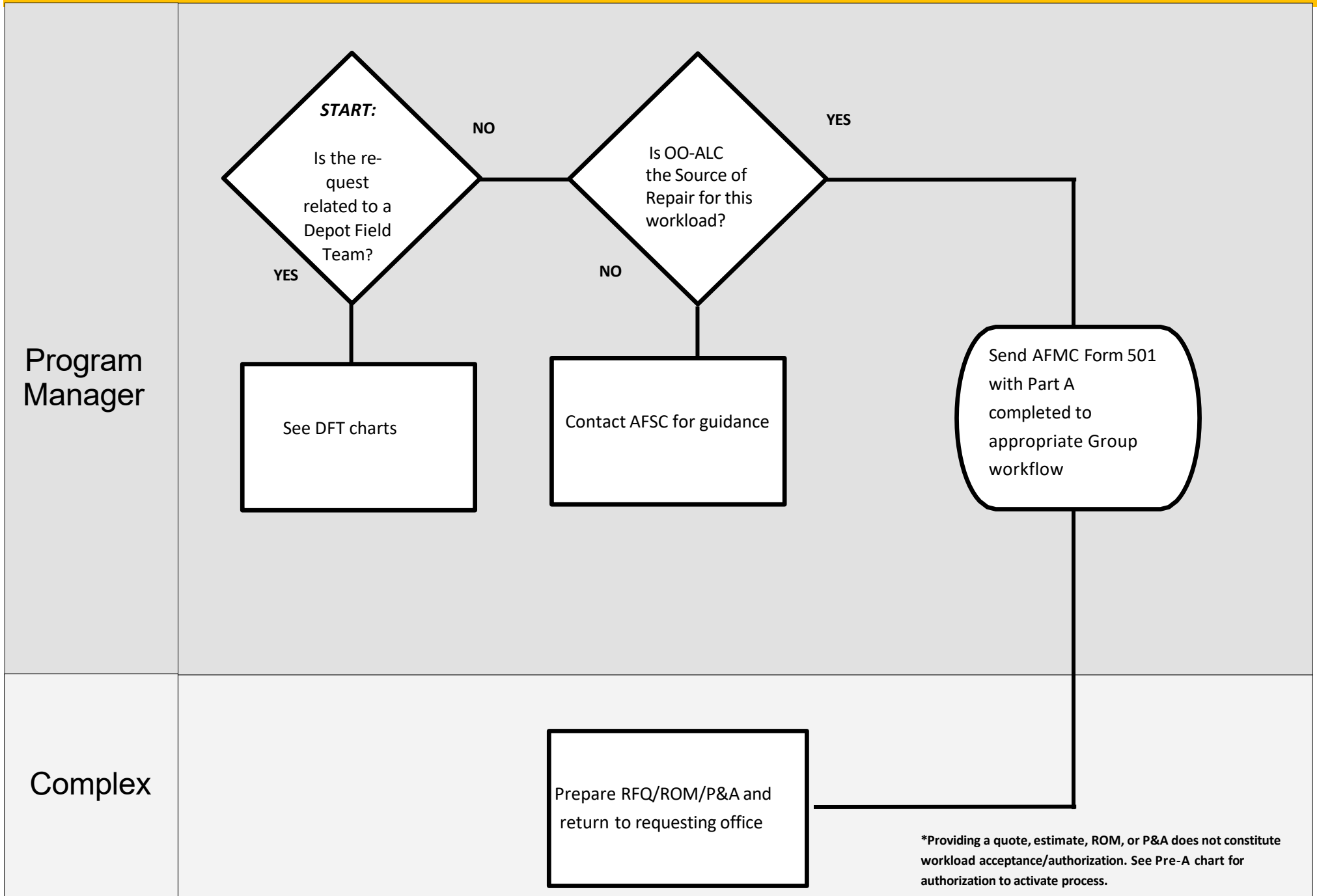
Complex



Depot Field Team (DFT) Non-Emergency Process

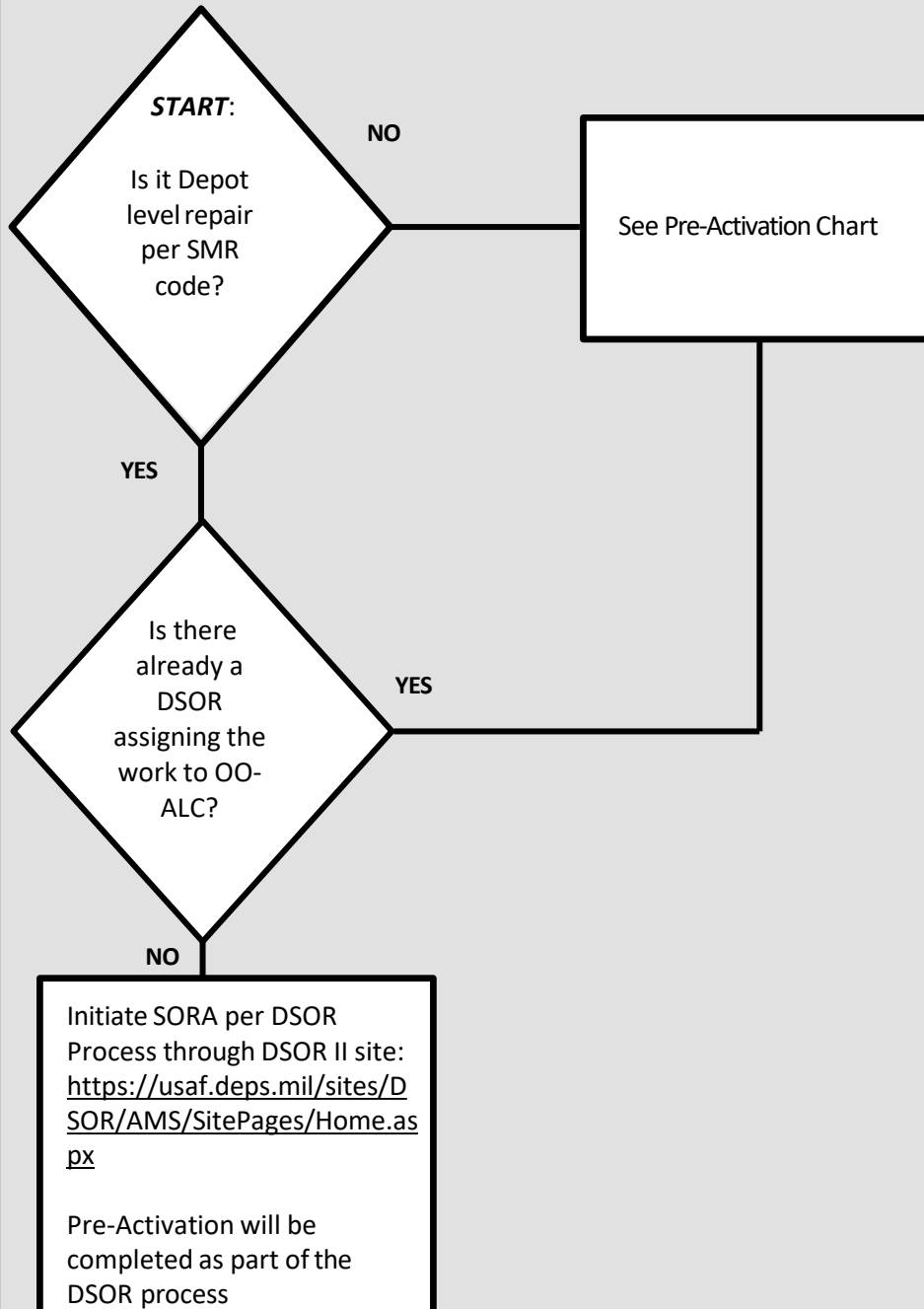


Request for Quote (RFQ), Rough Order of Magnitude (ROM), Pricing & Availability (P&A), or Local Manufacturing*



Source of Repair Assignment (SORA)*

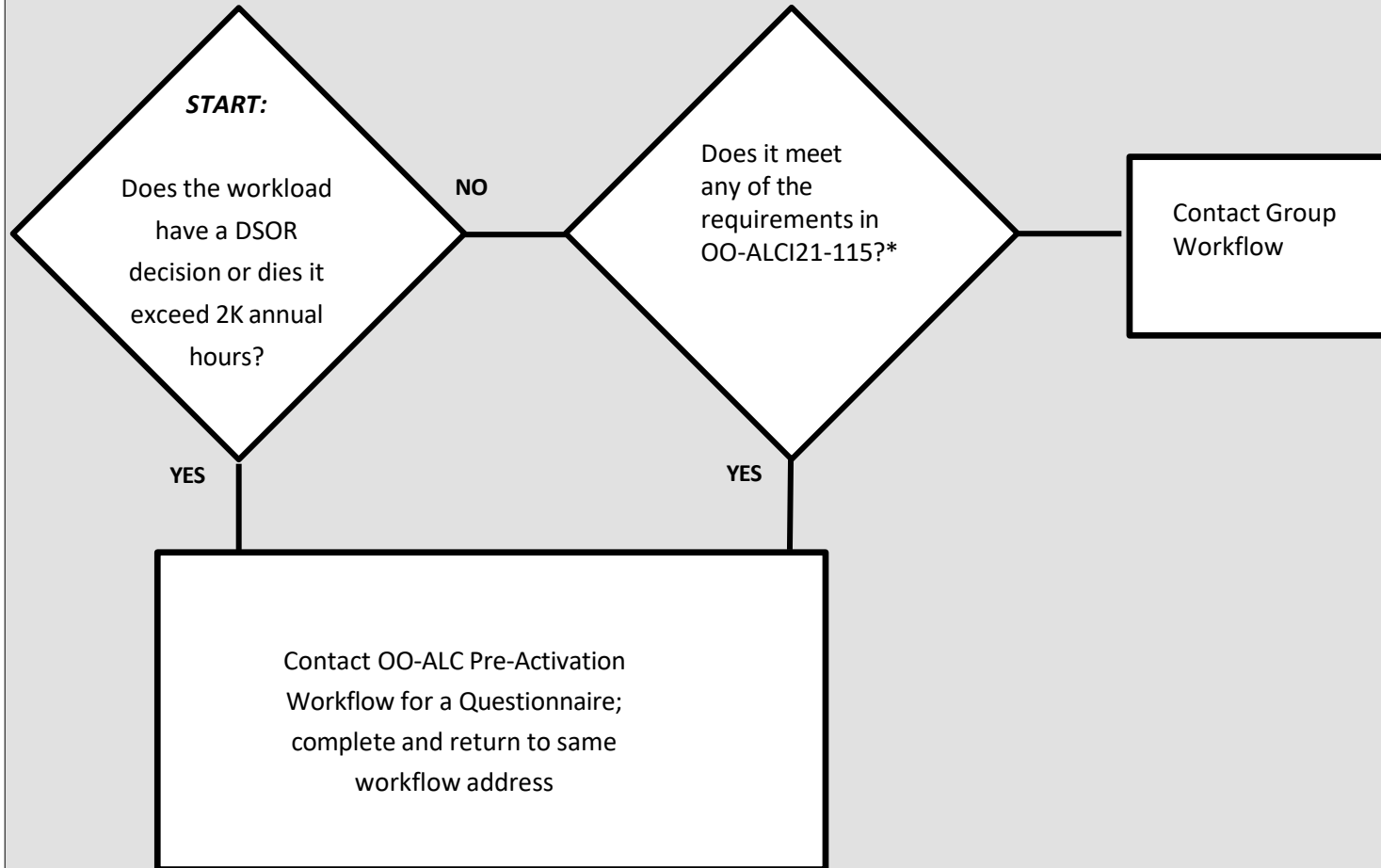
Program
Manager



* If SMR code is unknown, contact program's Equipment Specialist or Item Manager for assistance. Refer to AF163-101 for details on DSOR Process.

Pre-Activation Authorization (PAA) Process

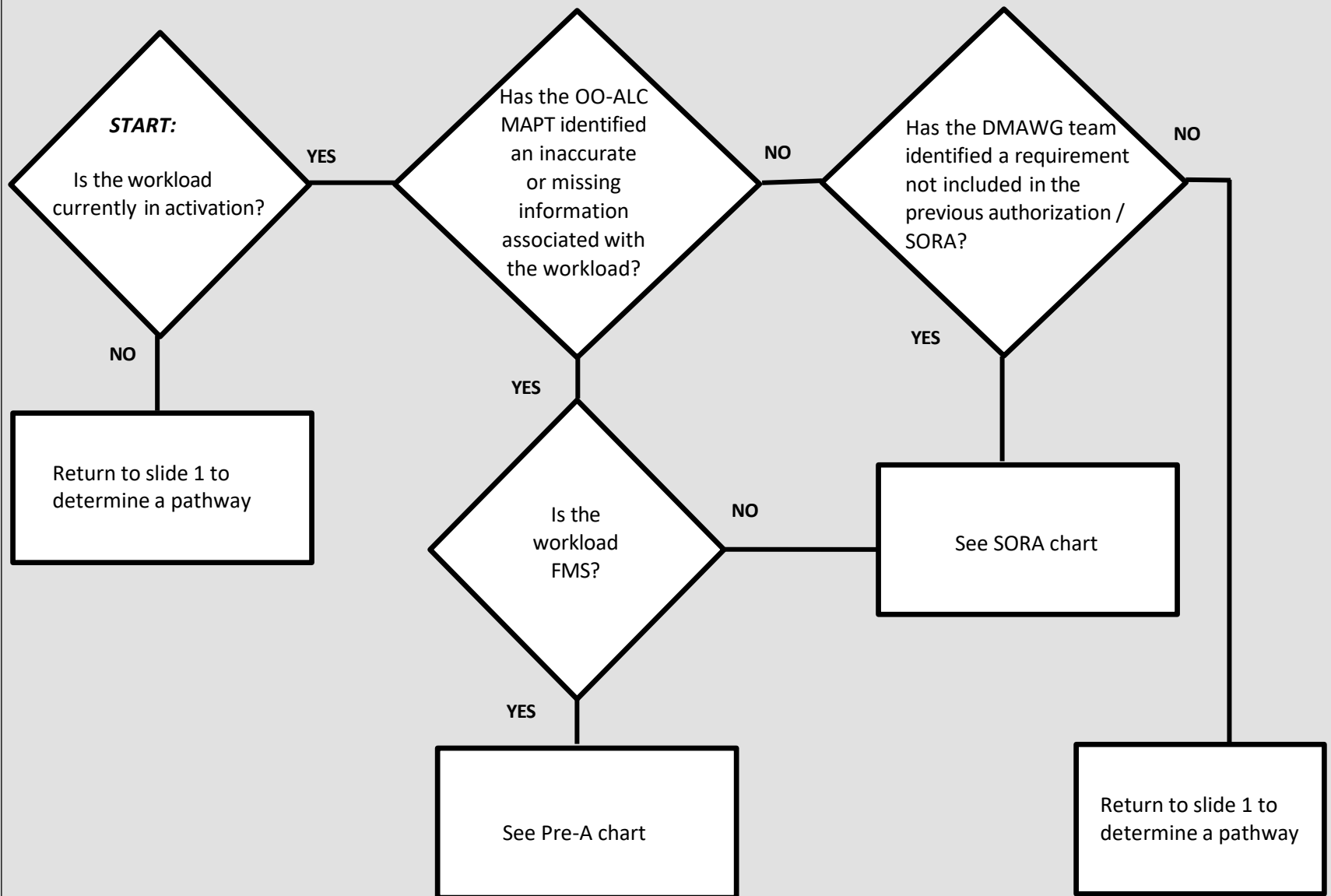
Program
Manager



*For an explanation of the Pre-A process or to understand the criteria for workload to go through the Pre-A, contact the Pre-Activation Workflow.

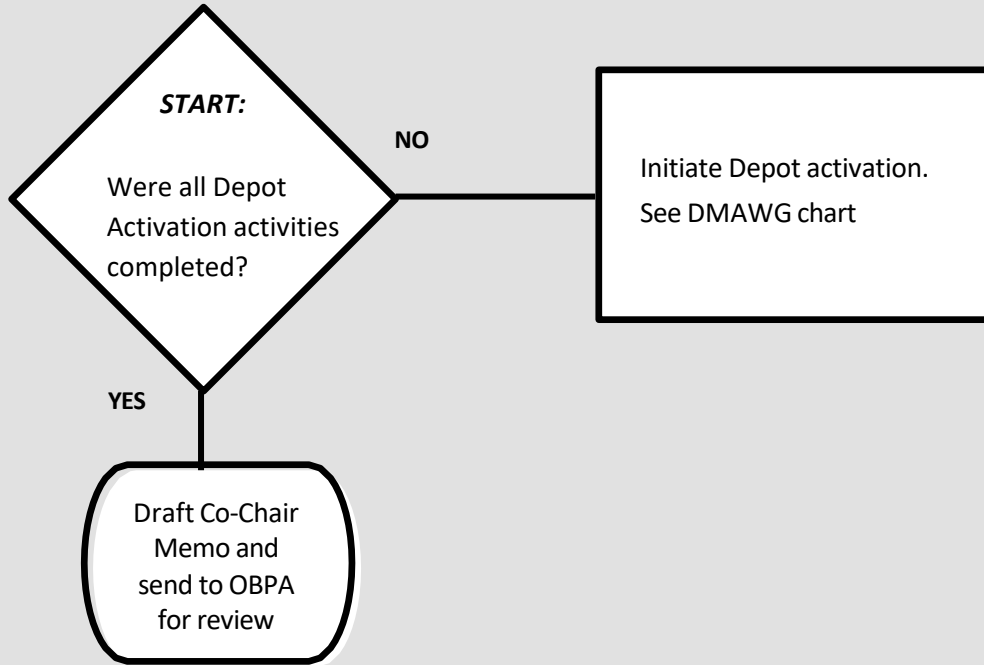
Depot Maintenance Activation Working Group (DMAWG) process (for requirements identified during DMAWG)

Program
Manager

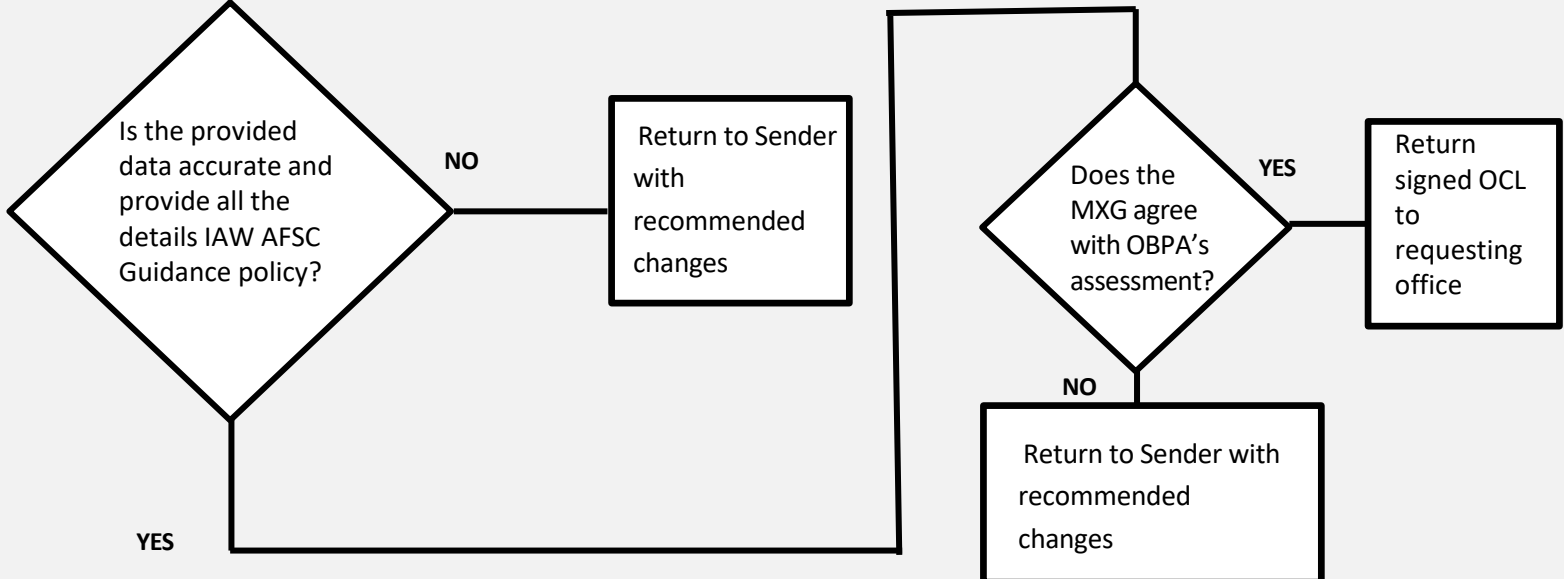


Co -Chair Memo /Organic Capability Letter /Memo (OCL/OCM) Process

Program Manager

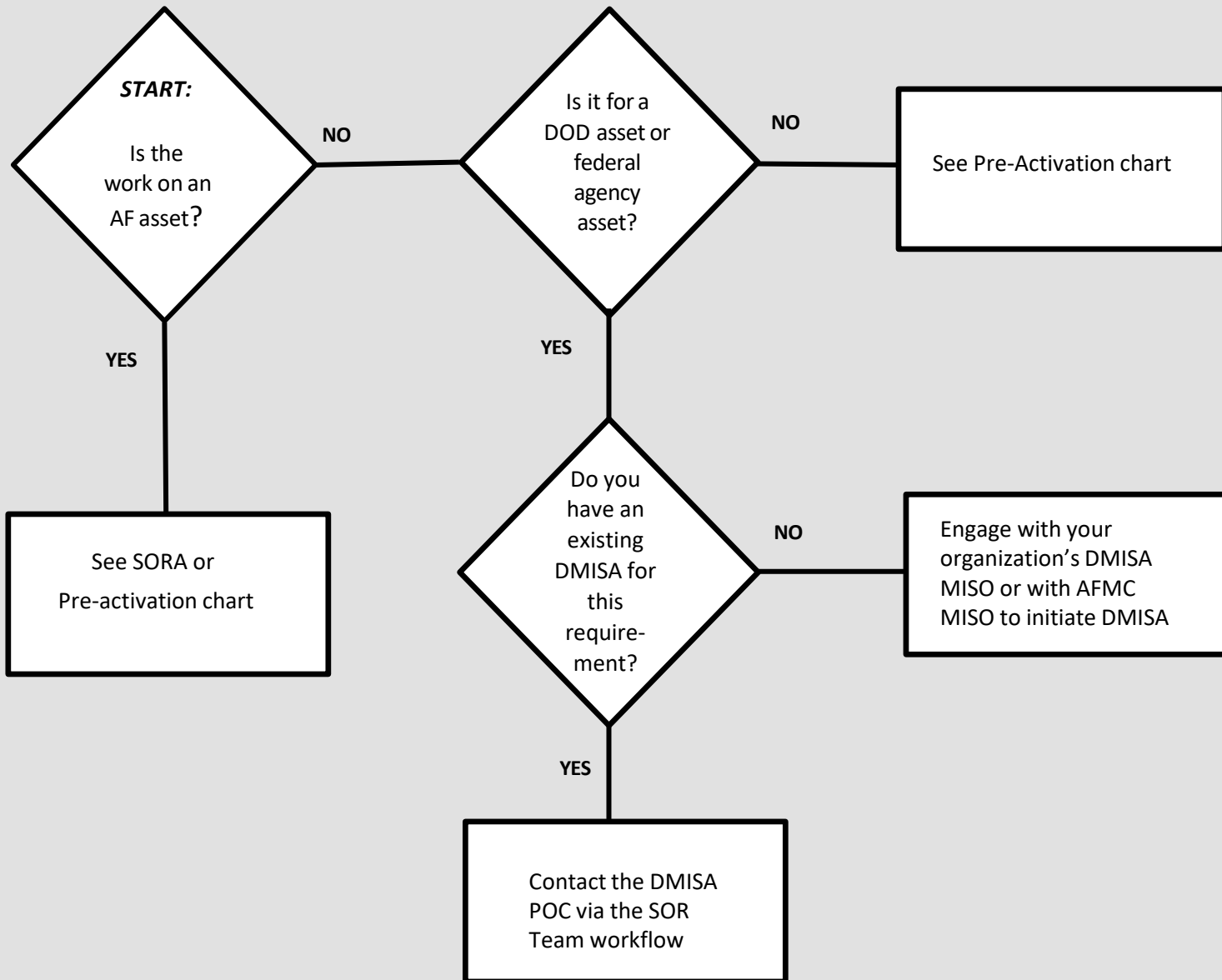


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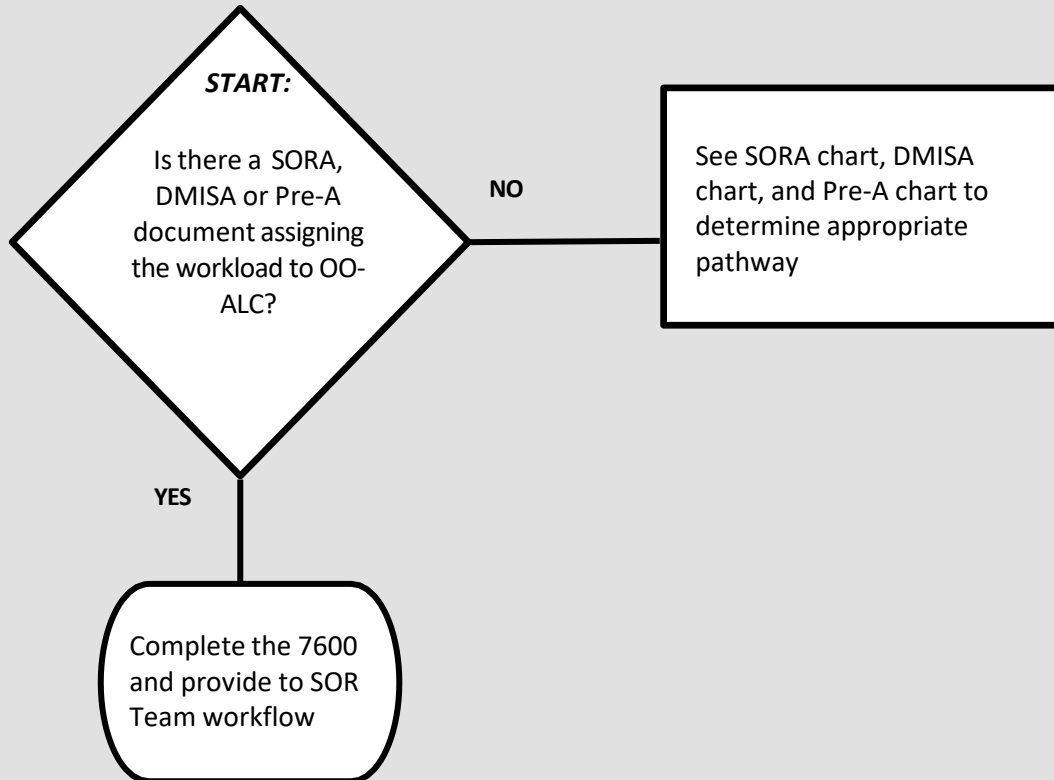
Depot Maintenance Inter-Service Agreement (DMISA)

Program Manager
(for PMs
outside of
the AF)

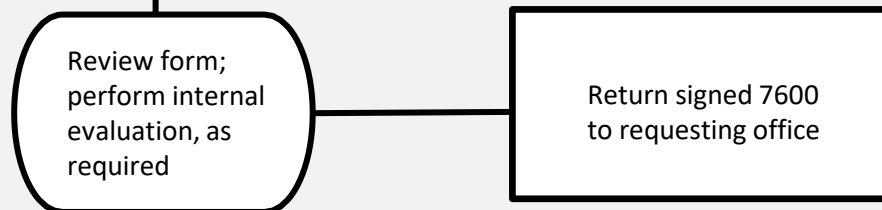


General Terms and Conditions, 7600 form*

Program Manager



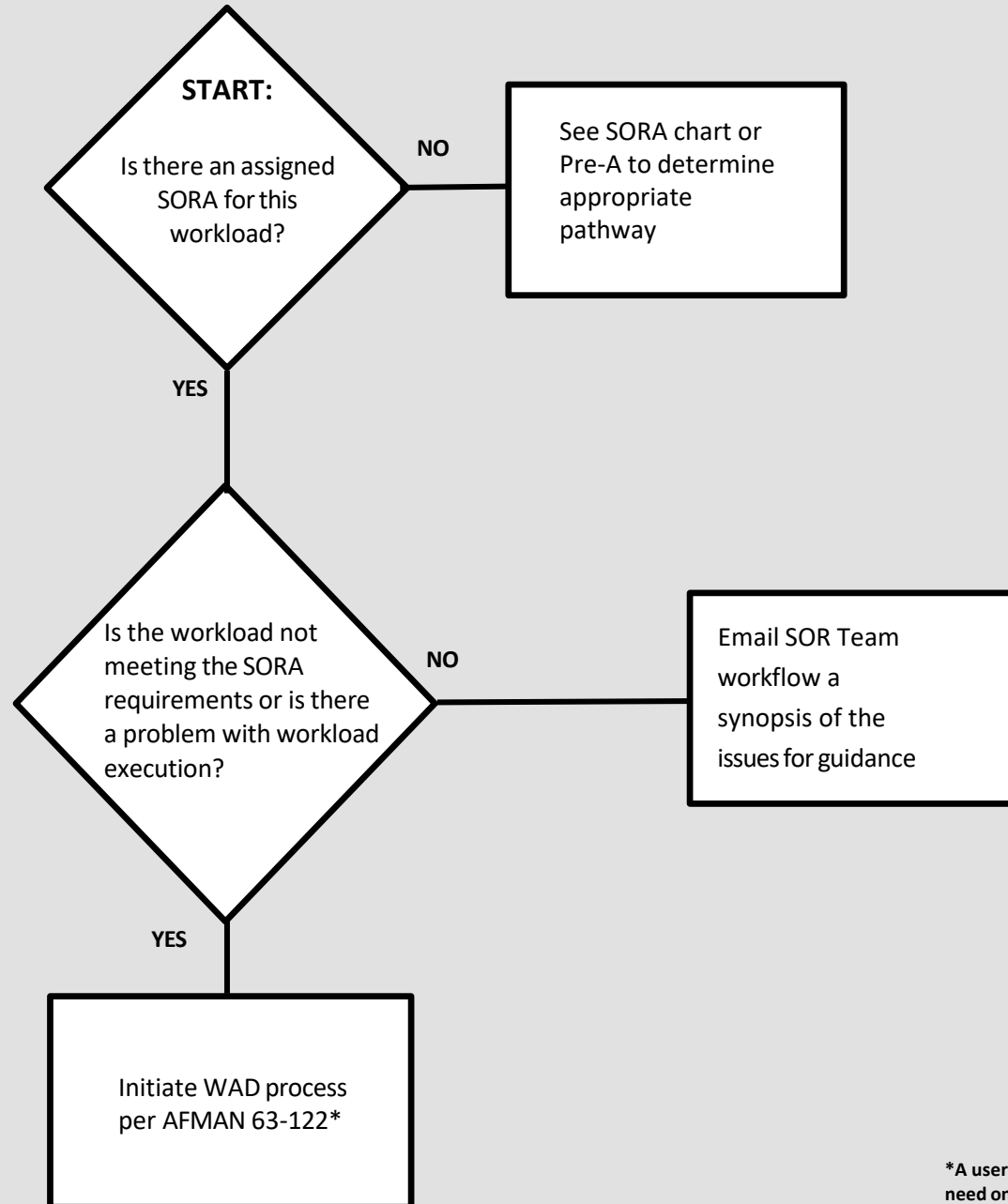
Complex



*Although can be used as MOA, it's most often used as a funding document.

Workload Approval Document (WAD) process*

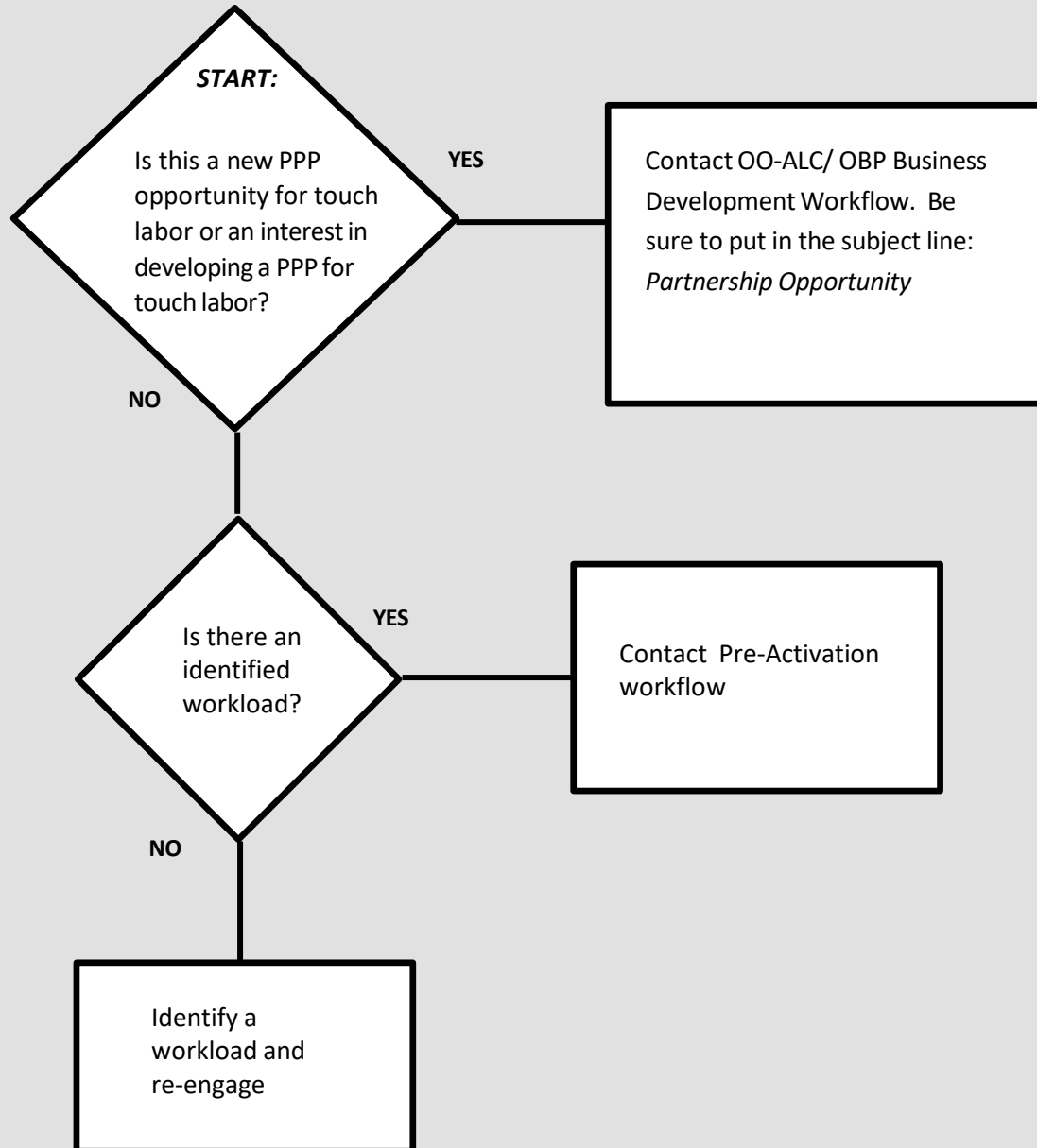
Program
Manager



*A user guide is available for the WAD process. If you need one, please request it from the SOR Team workflow.

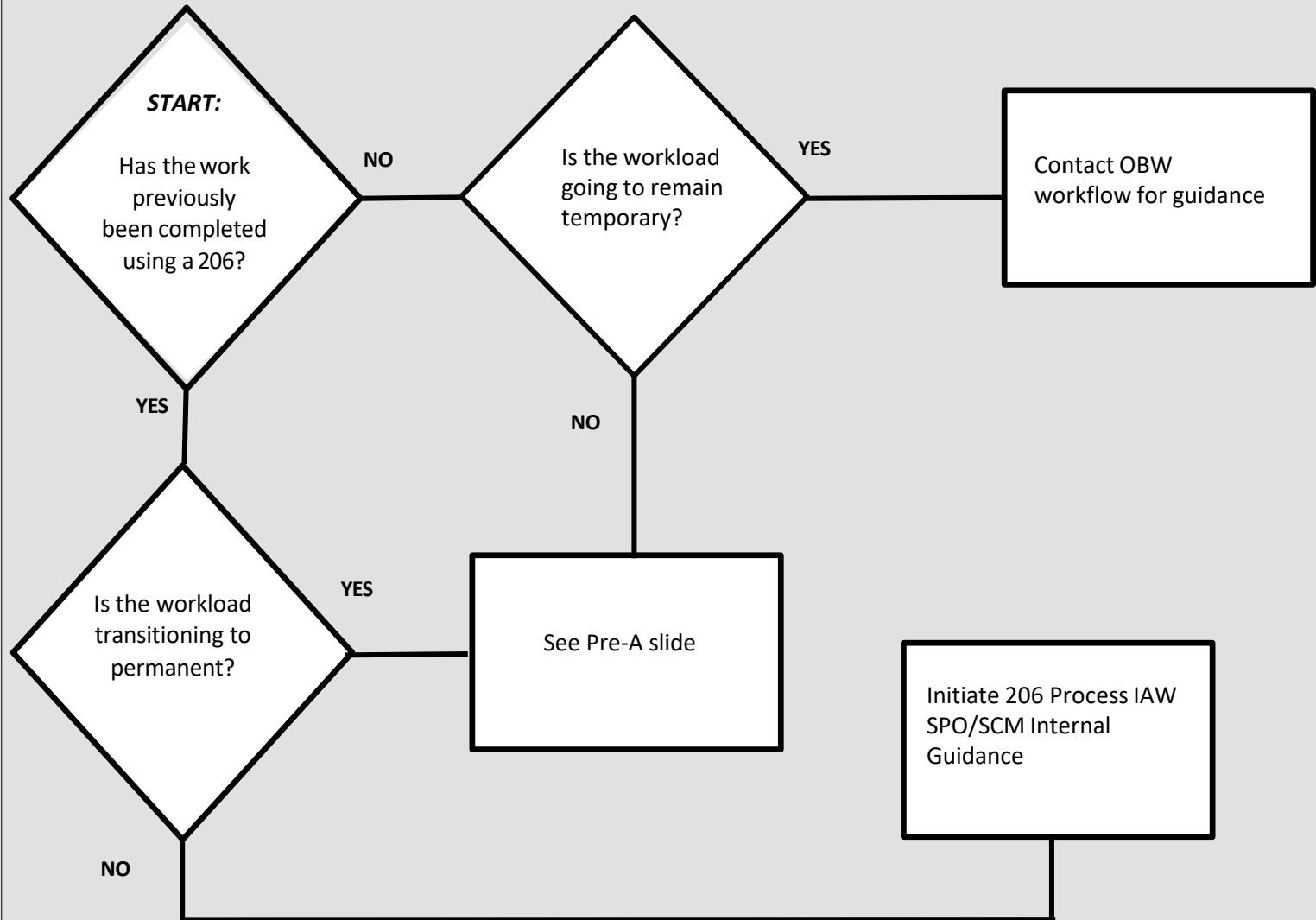
Public Private Partnerships (PPP)

Program
Manager



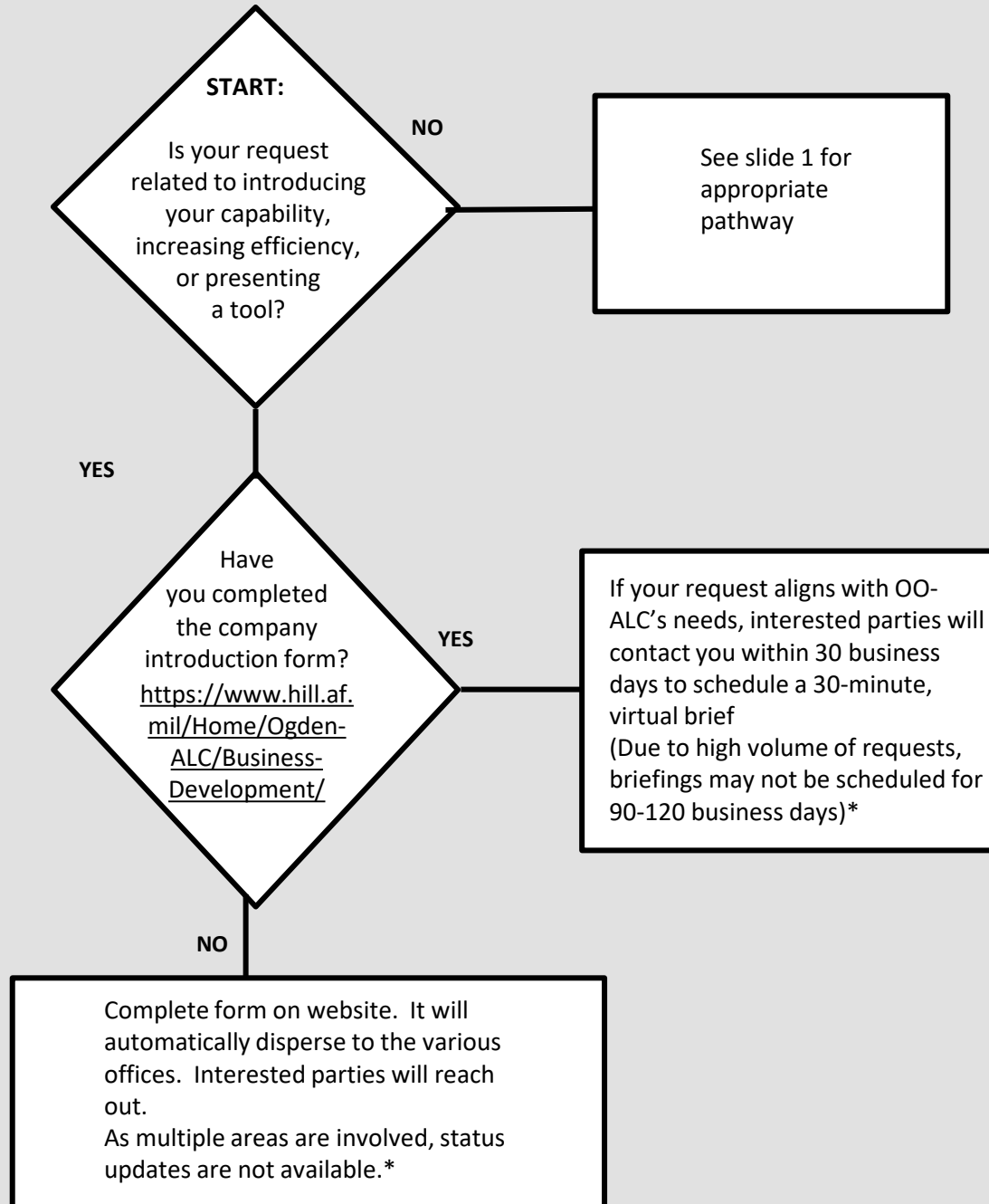
Temporary to Permanent

Program
Manager



Capabilities Briefing Request

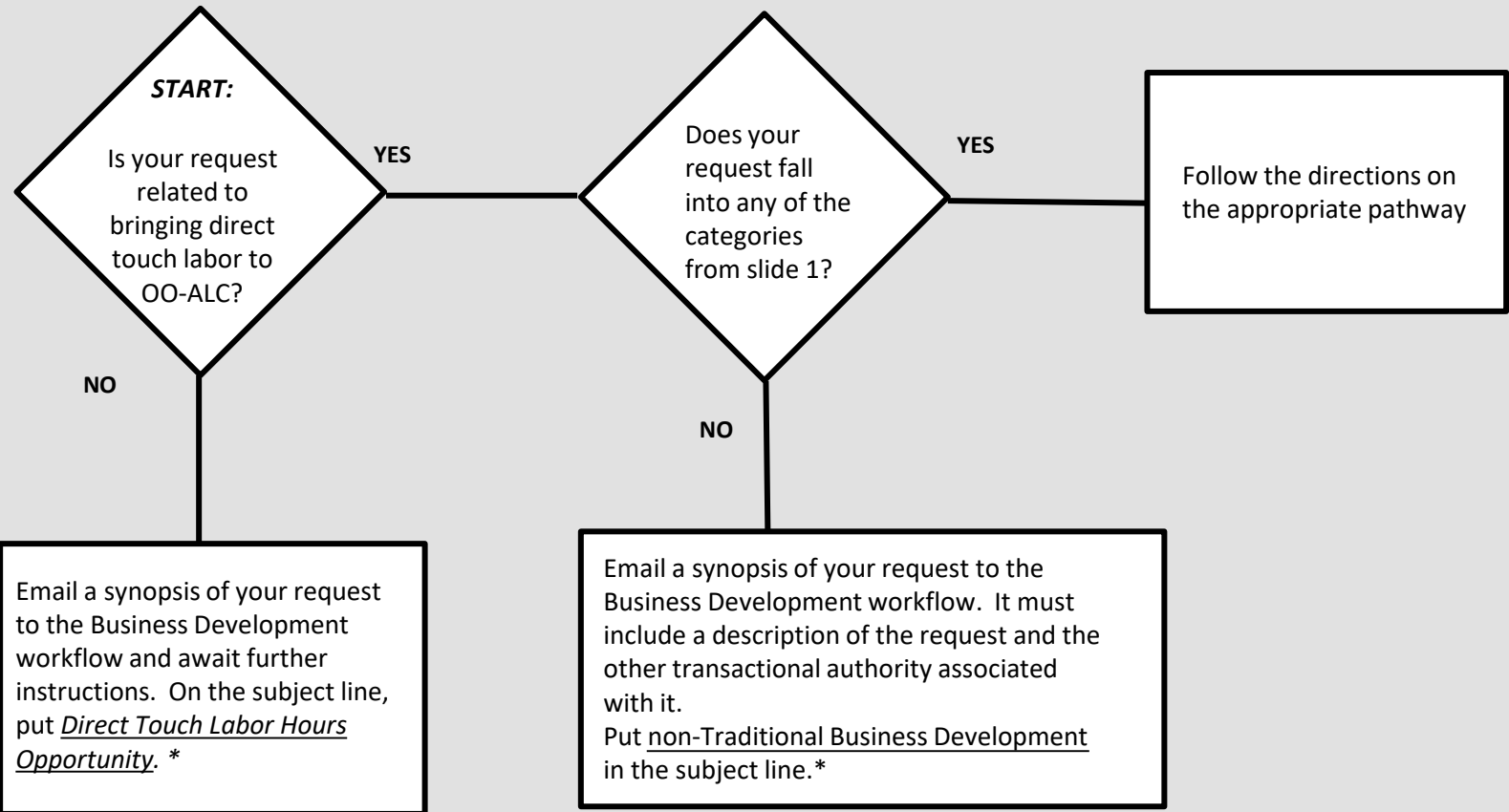
Program
Manager/
Requesting
Office



*Sending multiple requests will not speed up responses. Inquiries are prioritized by leadership and may not be processed in chronological order.

Non-Traditional Business Development

Program
Manager/
Requesting
Office



*Sending multiple emails will not speed up responses. Inquiries are prioritized by leadership and may not be processed in chronological order.