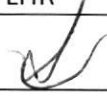




Date 14-Mar-21

ROUTING AND TRANSMITTAL SLIP

TO:	Initials	Date
1. CPO	LHR	11 Mar 21
2. 75 ABW/DS		12/16/21
3. 75 ABW/CV		16 MAR 21
4. 75 ABW/CC		16 mar 21
5.		

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	For Your Records

REMARKS

DISCUSSION: The enclosed draft memo covers a 90-day extension to the last signed Mass Transportation Benefit Program (MTBP) waiver. We kept the verbiage on mask wear usage as mandatory and confirmed with CPO they mandate drivers post signs in their vans requiring all to wear a mask while riding. Utah's Transit Authority (UTA) also drove mask wear in UTA Van Pools as a condition to use the UTA vans. This benefit, funded by the state of Utah, provides vans to support our workforce in expanding car pool usage across the Wasatch Front. Only the Installation Commander can waive the requirement IAW the references cited in the letter and you will find the updated version in the right side pocket. We fully coordinated all elements of this document previously and changed nothing of substance...only the date.

RECOMMENDATION: 75 ABW/CC sign the updated version.

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)

MICHAEL S. MOORE, NH-IV, DAF
Director of Staff

Phone No.
777-7500



DEPARTMENT OF THE AIR FORCE
HEADQUARTERS 75TH AIR BASE WING (AFMC)
HILL AIR FORCE BASE UTAH

15 March 2021

MEMORANDUM FOR ALL INSTALLATION VAN POOL PARTICIPANTS

FROM: 75 ABW/CC

SUBJECT: COVID-19 Mass Transportation Benefit Program (MTBP) Waiver

1. Throughout COVID-19, Van Pools continue to provide a great service to our workforce and I want to ensure we maintain this capability with this waiver as we transition through this pandemic. The AFI governing the program (DoDI 1000.27_AFI36-3901, MTBP) requires the van operator to use it 80% of the time for transporting employees to and from work with 50% of the seating occupied (80/50 rule). Van Pools failing to meet the 80/50 rule for more than 1 month in a calendar year will reimburse the Federal Government for the benefits received. Additionally, any Van Pool not meeting this requirement for 3 or more months in a calendar year may get suspended from the program.
2. Based on the authorities in DoDI 1000.27/AFI36-3901, MTBP, Enclosure 5, I continue this official waiver for the two requirements outlined above for the next 90 days contingent upon all van riders wearing masks while commuting. I will review this waiver again in the next 90 days and update it as necessary as the COVID-19 response continues to drive the need for more telework, social distancing, and self-quarantine. I will approve each additional period in writing and send out to all participants along with a posting to the Hill AFB web site.
3. Keeping all our Airmen safe remains my highest priority and I fully support this waiver; I need everyone to do their part as well. Please refer any further questions about the program to Stephanie Pollak (stephanie.pollak.1@us.af.mil) or send your questions to the Hill CPS inbox (hill.cps.team@us.af.mil).


JENISE M. CARROLL, Colonel, USAF
Commander