

TALKING PAPER
ON
ENLISTED CAREER ADVICE / OTS REQUIREMENTS

- Advice on building a prosperous Air Force career
 - Learn your job and be the top performer (complete CDCs ASAP!, excel at OJT)
 - Seek leadership opportunities (conduct training, improve work processes or environment)
 - Support the community (Big Bros & Sisters, coaching, church functions, food banks, etc)
 - Strive for excellence (compete for SrA below-the-zone, quarterly and annual awards)
 - Stay in shape and out of trouble (ie. pass your fitness test, DUI, Article 15)
 - Forge an outstanding enlisted career - starting **now!**
 - Decide if you want a career in the Air Force, commissioning opportunities will follow
- OTS Application Package Contents
 - Air Force Form 56 (official application)
 - Official transcripts from every college or university attended
 - Air Force Officer's Qualification Test (AFOQT) scores
 - Scores must be < five years old
 - All Enlisted Performance Reports (EPRs)
 - Recommendations
 - Letter from your Flight Commander
 - Squadron Commander's recommendation (AF Form 56)
 - Applicant Profile
 - Self-written narrative of education, career and personal accomplishments, professional affiliations and work experience. This document should include a personal statement about who you are and why you want to be commissioned.