



DEPARTMENT OF THE AIR FORCE
HEADQUARTERS OGDEN AIR LOGISTICS CENTER (AFMC)
HILL AIR FORCE BASE, UTAH

1 October 2003

MEMORANDUM FOR SEE DISTRIBUTION

FROM: 75 ABW/HC

SUBJECT: Minutes from Community Action/Information Board (CAIB) Meeting

1. The CAIB was held 31 Jul 03 in the 75th Air Base Wing Conference Room, 1500-1700.
2. Col Sebastian V. Romano III, 75 ABW/CC, chaired the meeting. Others in attendance were:

Col Charles Williams, 75 MDG/CC
Col Sam Mumaw, 75 MXG/CC
Col D. Lee Hall, Jr., 388 OG/CC
Col Neil Snyder, 75 CEG/CC
Col Larry Isakson, 75 MDOS/CC
Ch, Lt Col Steven Keith, 75 ABW/HC
Lt Col Lloyd Jack, 75 CS/CC
Lt Col David Lucia, 75 OSS/CC
Lt Col Carolyn Bennett, 75 AMDS/SGP
Lt Col Mark Bradshaw, 75 MDOS/SGOH
Maj Bill Nolte, 75 MSS/CC
Maj Doug Ballinger, 75 SFS/CC
Ch, Maj Greg Jans, 75 ABW/HC
Maj Jodi Clayton, 75 LRS/CCX
Capt Chad Jespersen, OO-ALC/JA
Capt Corby Petersen, 75 MDOS/SGOHF
Capt Michael Courter, 75 MDOS/ADAPT

1st Lt Michael Bryant, OO-ALC/FM
CMSgt Robert Koenigkramer, OO-ALC/CCC
CMSgt Stanley Sanders, 388 FW/CCC
CMSgt Steven Jones, 75 MSS/CCF
MSgt Mary L. Murin, 75 LRS/LGRVO
SrA Melanie Woodland, 75 MDG/SGSB
Mr. Stan Geniusz, OO-ALC/CCX
Mr. Thomas M. Watters, 75 MSG/SV
Mr. Andy Flowers, OO-ALC/DPC
Ms. Rita Roybal, OO-ALC/OHC
Mr. Dave Larsen, OO-ALC/OHC
Mr. Dave Pratt, 75 ABW/XP
Mr. George Muller, 75 ABW/XP
Ms. Margie Stutz, 75 MSG/SVY
Mr. Ed Brisley, 75 MSS/DPF
Ms. Sue Smith, 75 MDOS/SGOHSD
Ms. Karen Wright, 75 MSG/SVMP

3. Chaplain Keith welcomed the board members and made opening remarks. He explained the purpose of the meeting was for the Community Action Team (CAT) Tiger Team leaders to present the results of their efforts to the CAIB and ask the members to approve the tiger team recommendations, with or without revisions.

4. The following areas were briefed by the CAT Tiger Team leaders:

- a. Lt Col Bradshaw briefed the Suicide Prevention Plan for Hill AFB. He explained the role of the CAIB in primary, secondary and tertiary prevention and proposed an advanced suicide prevention skills training (ASPST) course for first responders. He briefed that training will begin with the CAT members 15 Oct 03, followed by two test classes starting 1 Nov 03 with the results reported at the 20 Nov 03 CAIB. Col Romano said the training schedule was very aggressive and tasked Lt Col Bradshaw to concentrate on training the CAT members between now and Nov 03. Col Romano commented that ASPST is Hill AFB's attempt to personalize the applied suicide intervention skills training program (also known as ASIST). The purpose of ASPST is to make you more aware of what's going on in a person's life. Lt Col Bradshaw added that ASPST won't give Hill AFB a zero suicide rate, but it will give an individual more confidence when dealing with someone who is suicidal.

b. CMSgt Sanders briefed junior enlisted issues, all of which were geared toward helping the junior enlisted be successful. The issues he brought forward were the establishment of a dedicated enlisted professional development center (long-term), creation of a junior enlisted center in the old outdoor recreation building (short-term), opening the fitness center for 24 hours a day, opening an alternate fitness center on the flight line, implementing a "mentoring high-risk airmen" program, reopening the Base Theater and helping the AADD and sponsorship programs. Much discussion revolved around a few of the issues:

(1) Dedicated Professional Development Center: Col Romano asked the CAIB members if they felt the development of this center was a valid requirement and whether or not it would be a good idea to consolidate the various training courses—everyone agreed. Funding for the new facility would be MILCON. Col Snyder briefed that the plans for the BX were already in the works—an AF Form 332 was submitted in Feb 02, cost of about \$3.2 million to modify the BX, plans already attached to the 332. Col Romano tasked CE to submit a 332 to get the ball rolling so the plans for a new facility can be presented at the next Facility Planning Council.

(2) Junior Enlisted Center (Old Outdoor Rec Building): Chief Sanders briefed that the First Term Airman's Center (FTAC) is currently cramped in a room with columns blocking the airmen's view. He suggested FTAC move into the new Junior Enlisted Airmen (JEA) Center. FTAC would only occupy about one-third of the building. SrA Woodland expressed that the JEA has no objection to FTAC moving in. She said they like the idea because they are not sure how they would fill the building and there is also the issue of who would be the building custodian. Col Romano expressed concern with this idea since the JEA Center is a SABER project and has been given a significant amount of money for this cause. Chief Koenigkramer expressed concern with the idea of the facility being used for other than a "community" center. Col Romano said he would like to see how the JEA Center works out as a community center before changing it. *agreed!*

(3) Open Base Fitness Center 24 Hours a Day: Chief Sanders briefed that with the release of Gen Jumper's new fitness policy (where individuals should be allowed 75 minutes a day for physical fitness) and the 388 FW shift workers having nowhere to work out, it would be beneficial to have the Base Fitness Center open 24 hours a day. A couple of concerns expressed by the board included whether or not there really is a demand for the 24-hour schedule and where would the additional manpower come from. After much discussion, Col Romano said that he cannot give his approval at this time and decided that he will hold a separate meeting on this subject.

(4) Open Flight Line Fitness Center: The board members were all for this idea. Col Romano tasked CE and SV to go over and evaluate the proposed facility (Building 50, 2d floor) and work on making this happen.

(5) Mentoring High-Risk Airmen: Chief Sanders briefed that the 388 FW First Sergeants have developed a database to identify and track mentoring individuals who display high-risk behavior. The objective of the program is to decrease injuries associated with high-risk behavior (i.e., unsafe motorcycle procedures). He suggested implementing the program base-wide. Chief Koenigkramer recommended that Chief Sanders set up a demo of the database for all commanders and first sergeants. Col Romano would like to see the 388 FW go through a test phase of the program before going base-wide.

(6) Aid for the Airmen Against Drunk Driving Program: Chief Sanders briefed that the AADD program has been successful at Hill AFB. However, individuals have to drive their POVs when they answer a call and the cell phone bills are being paid for by MSgt Cooper out of his own pocket. Lt Col Jack briefed that there are cell phones available in contingency kits with a per-minute charge. They are available for the AADD's use, but who will pay the bill? The 75th Communications Squadron cannot

legally pay AADD bills. Lt Col Jack mentioned another option of looking to the local community for free phones, but there would still be the issue of the phone bill. Col Romano tasked Lt Col Jack to get six free phones and bill them to 75 ABW/XP. He also requested that MSgt Cooper keep track of the usage (total minutes). As for the use of government vehicles, headquarters verified that AADD cannot use GOVs. It was suggested that we look to the local community for donations of gasoline for POVs or even phone cards. Chief Koenigkramer pointed out that the question still remains as to whether or not the payment of the cell phone bill for use by AADD is legal.

(7) Reopening the Base Theater: Chief Sanders briefed that airmen continue to express a desire to have an on-base movie theater, especially for those airmen who are under 21 years of age or those who have no car. Chief Koenigkramer mentioned that this effort is currently under negotiation.

(8) Aid for the Sponsorship Program: Chief Sanders touched on the issue of people arriving at Hill AFB and never having a sponsor. Col Romano stressed that this is a very important program and that all squadron commanders need to make sure their program is effective. He tasked Maj Nolte to check into the programs and sponsor packages.

c. Ms. Margie Stutz briefed the efforts of the Teen Action Group. The purpose of the Teen Action Group is to identify teen activities provided on- and off-base, and determine the course of action to meet teen needs. Ms. Stutz recommended the creation of an activity resource directory that could be given out to the teens as soon as they arrive at Hill AFB. The directory would provide a listing of activities on- and off-base. Col Romano suggested that everyone start giving Ms. Stutz ideas on how to help—what has worked at other bases? Another suggestion was to add more educational courses for teens.

d. Mr. Ed Brisley reported on the response rates from the Community Needs Assessment. The results of the assessment are used by the CAT as a tool (planning document). Col Romano requested that the CAT take the results from the assessment and prioritize what needs to be worked on. Mr. Brisley also briefed on a new family “Readiness Edge” guide. He requested that the guide be placed on the base web page to cut down on the cost of photocopies. Col Romano requested that the link to the guide be emailed to the Hill DIRDEPSEC and Squadron CCs distribution lists, as well as civilian supervisors.

5. Closing comments were given by Col Romano.

6. RECOMMENDATIONS:

a. Support test phase of advanced suicide prevention class. (OPR: Lt Col Bradshaw, 75 MDOS/SGOH)

~~b. Approve pursuit of dedicated enlisted professional development center. (OPR: 75 CEG)~~

~~c. Continue support of junior enlisted center in the old outdoor rec facility. (OPRs: Chiefs Koenigkramer and Sanders)~~

d. Test a “mentoring high-risk airmen” program. (OPRs: 388 FW and Chief Koenigkramer)

e. Keep fitness center open 24 hours a day. (OPR: Mr. Tom Watters, 75 MSG/SV)

f. Open alternate fitness center on flight line. (OPR: Mr. Tom Watters, 75 MSG/SV)

- g. Re-look at opening base theater. (OPR: Chief Koenigkramer)
 - h. Re-energize support for sponsorship program. (OPRs: Col Romano and 75 MSS)
 - i. Support for building a strong pre-teen program to foster the teen program (i.e., brochure). (OPR: 75 MSG/SVY)
 - j. Funding support for teen resource directory brochure and CDs (\$5,000). (OPR: Mr. Tom Watters, 75 MSG/SV)
 - k. Concurrence on putting the family "Readiness Edge" guides on the base home page at hill.af.mil/family. (OPR: Mr. Ed Brisley, 75 MSS/DPF)
7. The next CAIB meeting will be held 20 Nov 03 at 0930 in the 75 ABW Conference Room.



STEVEN E. KEITH, Ch, Lt Col, USAF
Chairman, Community Action Team

Approved as written:



KEVIN J. SULLIVAN, Maj Gen, USAF
Chairman, Community Action/Information Board

Distribution:
Attendees
Hill DIRDEPSEC
